

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

PUBLIC SERVICES - STATE SERVICES - Andhra Pradesh Collegiate Education
Service Special Rules - Issued.

HIGHER EDUCATION (CE-I-1) DEPARTMENT

G.O. Ms. No.47

Dated:14-5-2007

Read the following:-

- 1.From One Man Commission (SPF Services), General Administration Department, Lr. No.380/OMC/(SPF.Ser)/90-1, dt:20-9-1990
- 2.From the Director of Collegiate Education, A.P., Hyderabad D.O.Lr. No.1650/Ser.I-1/2000, dated:26-10-2002
- 3.From the Secretary (I/C), A.P. Public Service Commission, Hyderabad Lr. No.428/RR/2007, dated:10-5-2007.

oOo

ORDER:-

The following notification shall be published in the Andhra Pradesh Gazette:

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and of all other powers hereunto enabling the Governor of Andhra Pradesh hereby makes the following Special Rules for the Andhra Pradesh Collegiate Education Service in supersession of the Special and Adhoc Rules issued in the following G.Os. from time to time, so far as they relate to the posts included in these Special Rules:

- 1.G.O.Ms. No.259, G.A. (Rules) Department, dt:9.2.1962
- 2.G.O.Ms.No.258, Education dt:20.1.1971
- 3.G.O.Ms.No.531, Education, dt:7.4.1975
- 4.G.O.Ms.No.1196, Education, dt:27.12.1977
- 5.G.O.Ms. No.423, Education, dt:19.4.1979
- 6.G.O.Ms. No.843, Education, dt:19.9.1979
- 7.G.O.Ms.No.939, Education, dt:22.10.1979
- 8.G.O.Ms. No.399, Education, dt:21.5.1980
- 9.G.O.Ms. No.77, Education, dt:28.1.1981
- 10.G.O. Ms. No.1259, Education, dt:6.11.1981
- 11.G.O.Ms.No.491, Education, dt:16.11.1984
- 12.G.O.Ms. No.50, Education, dt:26.1.1986
- 13.G.O.Ms.No.158, Education, dt:10.6.1987
- 14.G.O. Ms. No.340, Education, dt:10.6.1987
- 15.G.O.Ms. No.131, Education, dt:29.5.1990
- 16.G.O.Ms.No.378, Education, dt:21.11.1991
- 17.G.O.Ms.No.37, Education, dt:5.2.1994

(P.T.O.)

A.P. COLLEGIATE EDUCATION SERVICE RULES

1. Short Title

- i) These Rules may be called the Andhra Pradesh Collegiate Education Service Rules
- ii) they shall not be applicable to the teaching and non-teaching staff of Private Aided Colleges taken over by Government after 1982. In respect of teaching and non-teaching staff of Private Aided Colleges taken over by Government after 1982, separate rules shall be issued in accordance with the provisions of the Andhra Pradesh Education Act, 1982.

2. Constitution

The service shall consist of the following categories of posts

Class-A:

- | | |
|-------------|--|
| Category 1. | Director |
| Category 2. | Joint Director (H.O.)/ Regional Joint Director |

Class - B:

- | | |
|-------------|--------------------------------------|
| Category 1. | Principal, Government Degree College |
| Category 2. | Lecturer, Government Degree College |

Class - C:

- | | |
|-------------|--|
| Category 1. | Principal, Government Oriental College |
| Category 2. | Lecturer, Government Oriental College |

Class - D:

- | | |
|------------|-----------|
| Category - | Librarian |
|------------|-----------|

Class - E:

- | | |
|------------|-------------------|
| Category - | Physical Director |
|------------|-------------------|

Class - F:

- | | |
|-------------|------------------------|
| Category 1. | Deputy Director |
| Category 2. | Assistant Director |
| Category 3. | Chief Auditor |
| Category 4. | Administrative Officer |

Note:- The Joint Director (H.O.) promoted from the category of Principal will be inter-changeable with that of Regional Joint Director but a Joint Director (H.O.) promoted from the category of Deputy Director will not be so inter-changeable.

2. Method of appointment and appointing authority:

Subject to the other provisions in these rules, the method of appointment and appointing authority for the several classes and categories of posts shall be as follows:

Class & Category (1)	Method of Appointment (2)	Appointing Authority (3)
CLASS - A: 1. Director	By promotion from Category 2 of Class A	Government
2. Joint Director (Head Office)	i) By promotion from Category 1 of Class B OR ii) By promotion from Category 1 of Class F	Government
Regional Joint Director	i) By promotion from Category 1 of Class B	Government
CLASS - B:		
1. Principal, Government Degree College	i) By promotion from category 2 of Class B	Commissioner/Director of Collegiate Education
2. Lecturer, Government College	i) Direct Recruitment ii) By recruitment by transfer from Junior Lecturers in the related subject in the Department of Intermediate Education	Commissioner/Director of Collegiate Education Commissioner/Director of Collegiate Education
Class-C:		
1. Principal, Government Oriental College	By promotion from Category 2 of Class C	Commissioner/Director of Collegiate Education
2. Lecturer, Govt. Oriental College	i) By Direct Recruitment ii) By recruitment by transfer from Junior Lecturers in Sanskrit working in the Department of Intermediate Education	Commissioner/Director of Collegiate Education Commissioner/Director of Collegiate Education
Class - D:		
1. Librarian	i) By Direct Recruitment ii) Recruitment by transfer from Graduate Librarians working in the Department of Intermediate Education	Commissioner/Director of Collegiate Education Commissioner/Director of Collegiate Education

<p><u>Class - E:</u> 1. Physical Director</p>	<p>i) By Direct Recruitment</p>	<p>Commissioner/Director Of Collegiate Education</p>
<p><u>Class - F:</u> 1. Deputy Director</p>	<p>ii) Recruitment by transfer from Physical Directors working in the Department of Intermediate Education</p>	<p>Commissioner/Director of Collegiate Education</p>
<p>2. Assistant Director</p>	<p>By promotion/transfer of Assistant Directors and Chief Auditors (Gazetted) working in the O/o. the Commissioner / Director of Collegiate Education and Administrative Officers in the Muffasils.</p>	<p>Commissioner/Director of Collegiate Education</p>
<p>3. Chief Auditor</p>	<p>By recruitment by transfer from Superintendents and Auditors in the Office of the Commissioner / Director of Collegiate Education/ and Superintendents and Auditors in the offices of the Regional Joint Directors of Collegiate Education</p>	<p>Commissioner/Director of Collegiate Education</p>
<p>4. Administrative Officer</p>	<p>By recruitment by transfer from Superintendents / Auditors working in the Office of the Commissioner / Director of Collegiate Education and Superintendent working in the Offices of the Regional Joint Director of Collegiate Education / Government Degree Colleges.</p>	<p>Commissioner/Director of Collegiate Education</p>

NOTE:

1. Promotion to the Post of Joint Directors in the Office of the Commissioner/Director of Collegiate Education, Andhra Pradesh, Hyderabad shall be made from the cadre of Principals of Government Degree Colleges and Deputy Directors working in the Office of the Commissioner/Director of Collegiate Education, Andhra Pradesh, Hyderabad, in the ratio of 1 : 1.

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- The post of Deputy Director in the O/o., the CCE/DCE shall be filled up by promotion/transfer of Asst. Directors and Chief Auditor (Gazetted) working in the O/o. the CCE/DCE and Administrative Officers in the ratio of 3 : 7. In a unit of (10) vacancies, the 1st, 4th and 7th, vacancies shall be filled up from a combined cadre of Assistant Directors and Chief Auditor (G), while the remaining vacancies shall be filled up with Administrative Officers.
3. The post of Administrative Officer shall be filled up by recruitment by transfer of Superintendents and Auditors in the office of the Commissioner / Director of Collegiate Education and Superintendents working in the Offices of the Regional Joint Directors of Collegiate Education / Government Degree College and in a unit of 3 vacancies, the 2nd shall be filled by the Superintendents / Auditors working in the office of the Commissioner/Director of Collegiate Education and the 1st and 3rd vacancies shall be filled in by the Superintendents working in the offices of Regional Joint Directors of Collegiate Education / Government Degree Colleges.
 4. The persons working as Assistant Lecturers, Tutors and Demonstrators and junior Lecturers who were allowed the Pay Scale of Rs.700-1600 of Lecturers in the Revised Pay Scales of 1976, by virtue of the orders issued in G.O.Ms.No.1072, Education dt.26th November, 1976 as amended in G.O.Ms.No.719, Education, dt.03.07.1978 read with G.O.Ms.No.423, Education., / G.O.Ms.No.37, dt.19.04.1979 shall be deemed to have become Lecturers w.e.f. 01-04-1976 or on completion of the prescribed period of service, as the case may be.
 5. The posts of Lecturer in Category 2 of Class B, in a particular subject or language in a Zone, shall be regarded as constituting one unit and out of every 4 vacancies in such unit, 2nd vacancy shall be filled up by direct recruitment and 1st, 3rd and 4th vacancies shall be filled by recruitment by transfer from among Junior Lecturers possessing the requisite qualification.
 6. The posts of Lecturers in the subjects under restructured courses like Computer Sciences, Computer Applications, Biotechnology, Genetics, Tourism and Travel Management, Medical Lab Technician, Dairying etc., and in any other subject where no Junior Lecturer in the same subject is available in Government Junior College, such posts shall be filled by direct recruitment only.
 7. The persons working as Assistant Lecturers in Sanskrit and Junior Lecturers in Sanskrit who were allowed the Pay Scales of Rs.700-1600 of Lecturers in the Revised Pay Scales of 1976, by virtue of the orders issued in G.O.Ms.No.1072, Education, dt.26th November, 1976 as amended in G.O.Ms.No.719, Education, dt.03.07.1978 read with G.O.Ms.No.23,Edn., dt.19-04-1979 shall be deemed to have become Lecturers w.e.f. 01.04.1976 or on completion of the prescribed period of service, as the case may be.
 8. The posts of Lecturers in Category 2 of Class C, in a particular subject or language in a Zone, shall be regarded as constituting one unit and out of every 4 vacancies in such unit, 2nd vacancy shall be filled up by direct recruitment and 1st, 3rd and 4th vacancies shall be filled by recruitment by transfer from among Junior Lecturers who acquired NET / SLET. If any vacancy is unfilled due to non-availability of suitable Junior Lecturer with NET/SLET qualification, such vacancy shall be filled up by direct recruitment.
 9. In making appointments to the posts of Librarians, out of 4 vacancies, 2nd vacancy shall be filled by direct recruitment and the 1st, 3rd and 4th vacancies shall be filled by recruitment by transfer from the Graduate Librarian working in Government Junior Colleges in Intermediate Education Department. If any vacancy is unfilled due to non-availability of suitable Graduate Librarian with prescribed qualifications, such vacancy shall be filled up by direct recruitment.

10. In making appointments to the posts of Physical Directors, out of 4 vacancies, 2nd vacancy shall be filled up by direct recruitment and the 1st, 3rd and 4th vacancies by recruitment by transfer from among the Physical Director working in Government Junior Colleges in Intermediate Education Department. If any vacancy is unfilled due to non-availability of suitable Physical Director with prescribed qualifications, such vacancy shall be filled up by direct recruitment.

4. Conditions of Appointment

- (i) Promotion to every post in the service shall be made on the grounds of seniority-cum-merit.
- (ii) In respect of teaching and non teaching staff of private aided colleges taken over by the Government prior to 27.01.1982, the following procedure will be followed for absorption and seniority in Government.
 - (a) In respect of teaching staff other than Principal and non teaching staff, 50% weightage will be given for the past aided service rendered under the private management.
 - (b) In respect of Principals, the aided service rendered by them as Lecturers will be given 50% weight-age for absorption and seniority in the cadre of Principals only if he/she has completed 15 years of aided service as Lecturer on the date of absorption into Government Service. In case he/she has not completed 15 years of service, his/her absorption and seniority as Principal in Government service will be counted from the date he completes 15 years of total service in both aided and Government.

5. Reservation of Appointments

- (a) The Rule of Special Representation in General Rule 22 shall apply to all the appointments to be made by Direct Recruitment to the posts in this service.
- (b) In the matter of Direct Recruitment to any post in this service women shall be selected to an extent of at least 33 1/3% of the posts in each category of Open Competition, Backward Classes, Scheduled Castes, Scheduled Tribes and Physically Handicapped quota provided.

6. Age:

No person shall be eligible for appointment by direct recruitment to any post in the service if he has completed 33 years of age on the 1st day of July of the year in which notification for the selection is made (as per G.O.Ms.No.336, GA (Ser.A) Dept., dt:30.7.2002. Relaxation of age in respect of SC/ST/BCs shall be provided as per Government rules prescribed in the Andhra Pradesh State and Subordinate Service Rules.

7. Minimum Service for Promotion:

No member of the service shall be eligible for promotion to the next higher category of post or appointment by transfer unless he has put in 3 years of service in the category from which promotion or appointment by transfer is made.

8. Qualifications:

No person shall be eligible for appointment to the category of post in the class specified in column (1) of the Annexure to these rules by the method specified in column (2) unless he possesses the qualifications specified in the corresponding entry in column 3 thereof.

9. Probation:

- (a) Every person appointed by direct recruitment to any post in the service shall from the date on which he commences probation, be on probation for a period of 2 years on duty within a continuous period of 3 years.
- (b) Every person appointed by transfer or by promotion shall, from the date on which he commences probation, be on probation for a total period of one year on duty within a continuous period of 2 years.
- (c) The suspension, termination or extension of probation of a probationer shall be governed by the provisions of Rule 17 of A.P. State & Subordinate Service Rules, 1996.

10. Tests:

A member of service shall pass the following Test / Tests for the purpose of promotion or for appointment by transfer or completion of probation as the case may be.

TABLE

Member of service (1)	Tests (2)	Purpose (3)
i) Lecturer in Government Degree College	Accounts Test for Executive Officers	For promotion as Principal of Government Degree College
ii) Lecturer in Government Degree College appointed by Direct Recruitment or Recruitment by transfer from the category of Junior Lecturer in Government Junior College.	i) Special Language Test for Officers in Education Department (Higher Standard in Telugu)	For completion of probation
iii) Lecturer in Government Oriental Colleges	Accounts Test for Executive Officers	For promotion as Principal of Government Oriental Degree College
iv) Lecturer in Government Oriental Colleges appointed by Direct Recruitment or recruitment by transfer from the category of Junior Lecturers in Sanskrit in Government Junior College.	i) Special Language Test for Officers in Education Department (Higher Standard in Telugu)	For completion of probation

v) Assistant Director / Chief Auditor / Administrative Officer	Accounts Test for Subordinate Officers Part I and II	For promotion as Deputy Director
vi) Superintendent / Auditor	Accounts Test for Subordinate Officers Part I and II	For appointment by transfer as Assistant Director / Chief Auditor / Administrative Officer

Explanations:

- 1) In the cases of persons appointed by direct recruitment they shall pass the test prescribed within the period of probation and in case of persons for appointment by promotion/transfer, the passing of tests is pre-requisite.
- 2) A person who has studied and passed Telugu as a subject either as second language or as a group subject at Intermediate Level shall be deemed to have been exempted from passing the Special Language Test for Officers in Education Department. (Higher Standard in Telugu)

11. Unit of appointment:

For the purposes of recruitment, appointment, seniority, promotion, transfer and appointment as a full member, the units of appointment for the posts indicated in column (1) of the table below shall be a zone as specified in Column (2) thereof:

<u>Posts</u> (1)	<u>Unit of appointment</u> (2)
I) 1) Regional Joint Director 2) Principals in Government Degree Colleges 3) Principals in Government Oriental Colleges 4) Administrative Officers in the Offices of Regional Joint Directors of Collegiate Education and Government Degree Colleges	State Wide post
II) 1) Lecturer in Government Degree College 2) Lecturer in Government Oriental College 3) Librarian in Government Degree College 4) Physical Director in Government Degree College	<p><u>Zone-I:</u> comprising Srikakulam, Vizianagaram and Visakhapatnam Districts</p> <p><u>Zone-II:</u> comprising East-Godavari, West-Godavari and Krishna Districts</p> <p><u>Zone-III:</u> comprising Guntur, Prakasham and Nellore Districts</p> <p><u>Zone-IV:</u> comprising Chittoor, Cuddapah, Anantapur and Kurnool Districts</p> <p><u>Zone-V:</u> comprising Adilabad, Karimnagar, Warangal and Khammam Districts</p> <p><u>Zone-VI:</u> comprising Nizamabad, Medak, Mahabubnagar, Nalgonda and Ranga Reddy and Hyderabad district, excluding City of Hyderabad</p> <p><u>City cadre:</u> comprising the City of Hyderabad</p>

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12. Training:

Every person promoted from Category-2 of Class-B to Category 1 of Class B and from category 2 of Class C to Category 1 of Class C shall undergo administrative training that may be prescribed by the Government.

ANNEXURE
(See Rule 8.)

<u>Class and Category of post</u>	<u>Method of Appointment</u>	<u>Educational Qualification</u>
(1)	(2)	(3)
Class A Category 2 Joint Director/ Regional Joint Director	By promotion	3 years of service in the cadre of Principal of Government Degree College / Deputy Director
Class B Category 1 Principal, Government Degree College	By promotion	<p>i) Must possess a Master's Degree with a minimum of 55% of marks or its equivalent degree or grade of B in the 7 point scale with letter grades O, A, B, C, D, E, & F, obtained from the Universities recognized in India.</p> <p>ii) Must possess Ph.D or equivalent qualification</p> <p>iii) An experience of 15 years of teaching as a Lecturer in Government Degree College.</p> <p><u>Note:</u> (a) Persons who were appointed as Lecturers on or before 01.01.86 are exempted from possessing the qualification at item (ii) above. (b) They are also exempted from possessing minimum of 55% of marks in Masters Degree. However, the percentage of marks should not be less than 50% marks in the relevant subject.</p>
Class B Category 2 Lecturer, Government Degree College	i) By Direct Recruitment	<p>i) Good academic record with a minimum of 55% marks or an equivalent grade of B in the 7 point scale with letter grades O, A, B, C, D, E & F at the Master's Degree level, in the relevant subject, obtained from the Universities recognized in India.</p> <p>ii) Should have passed National Eligibility Test (NET) for Lecturers conducted by UGC, CSIR, or similar tests accredited by the UGC or SLET conducted by APPSC.</p>

	<p>ii) Recruitment by transfer from Junior Lecturers in the relevant subject working in Government Junior College</p>	<p>i) Good academic record with a minimum of 55% marks or an equivalent grade of B in the 7 point scale with letter grades O, A, B, C, D, E & F at the Master's Degree level, obtained from the Universities recognized in India.</p> <p>ii) Should have passed National Eligibility Test (NET) for Lecturers conducted by UGC, CSIR, or similar tests accredited by the UGC or SLET conducted by APPSC.</p>
<p>Class C Category 1 Principal, Government Oriental College</p>	<p>By promotion</p>	<p>i) Must possess a Master's Degree with 55% and above or its equivalent degree or grade of B in the 7 point scale with letter grades O, A, B, C, D, E, & F, obtained from the Universities recognized in India.</p> <p>ii) Must possess Ph.D. or equivalent qualification</p> <p>iii) An experience of 15 years of teaching as a Lecturer in Government Oriental College.</p> <p>NOTE: (a) Persons who were appointed as Lecturers on or before 01.01.86 are exempted from possessing the qualification at item (ii) above.</p> <p>(b) They are also exempted from possessing minimum of 55% of marks in Masters Degree. However, the percentage of marks should not be less than 50% marks in the relevant subject.</p>
<p>Class C Category 2 Lecturer, Government Oriental College</p>	<p>i) Direct Recruitment</p>	<p>i) Good academic record with 55% and above marks or an equivalent grade of B in the 7 point scale with letter grades O, A, B, C, D, E & F at the Master's Degree level, in the relevant subject, obtained from the Universities recognized in India.</p> <p>ii) They should have passed National Eligibility Test (NET) for Lecturers conducted by UGC,</p>

	<p>ii) Recruitment by transfer from Junior Lecturer in the subject working in Government Junior College.</p>	<p>CSIR, or similar tests accredited by the UGC or SLET conducted by APPSC.</p> <p>i) Good academic record with a minimum of 55% marks or an equivalent grade of B in the 7 point scale with letter grades O, A, B, C, D, E & F at the Master's Degree level, in the relevant subject, obtained from the Universities recognized in India.</p> <p>ii) Should have passed National Eligibility Test (NET) for Lecturers conducted by UGC, CSIR, or similar tests accredited by the UGC or SLET conducted by APPSC.</p>
<p>Class-D Category Librarian</p>	<p>i) Direct Recruitment</p> <p>ii) Recruitment by transfer</p>	<p>i) Good academic record with a Master's Degree in Library Science with 55% and above marks or an equivalent grade of B in the 7 point scale with letter grades O, A, B, C, D, E & F or equivalent Degree, obtained from the Universities recognized in India.</p> <p>ii) Should have passed National Eligibility Test (NET) conducted by UGC / CSIR, or similar tests accredited by the UGC or SLET conducted by APPSC.</p> <p>i) Good academic record in Master of Library Science with 55% and above marks or an equivalent grade of B in the 7 point scale with letter grades O, A, B, C, D, E & F or an equivalent degree from an Indian University.</p> <p>ii) Should have passed National Eligibility Test (NET) conducted by UGC / CSIR, or similar tests accredited by the UGC or SLET conducted by APPSC.</p>

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<p>Category 3 Chief Auditor</p>	<p>By recruitment by transfer</p>	<p>Must possess a Bachelor Degree in Arts or Science or Commerce of any University in India established or incorporated by or under a State Act, Central Act, Provincial Act or an Institution recognized by the UGC or any other equivalent qualification</p> <p>Experience for a period of 3 years as Superintendent / Auditor in the Office of the Commissioner of Collegiate Education.</p> <p>Must have 3 years of experience as Auditor in the Collegiate Education Department</p>
<p>Category 4 Administrative Officer</p>	<p>By recruitment by transfer</p>	<p>Must possess a Bachelor Degree in Arts or Science or Commerce of any University in India established or incorporated by or under a State Act, Central Act, Provincial Act or an Institution recognized by the UGC or any other equivalent qualification</p> <p>Experience for a period of 3 years as Superintendent / Auditor in the Department of Collegiate Education.</p>

NOTE:

- 1) The minimum qualification for the post of Lecturer in the newly started subjects under restructured courses in Government Degree Colleges shall be as prescribed by the Commissioner of Collegiate Education from time to time in consultation with the Universities concerned.
- 2) A relaxation of 5% marks may be provided, (from 55% to 50% of the marks) at the Master's level for the SC/ST category.
- 3) A relaxation of 5% marks may be provided (from 55% to 50% of marks) to the Ph.D degree holders who have passed their Master Degree Prior to 9.09.1991.
- 4) NET/SLET shall remain the compulsory requirement for appointment as Lecturer. However, the candidates who have M.Phil degree in the concerned subject are exempted from passing NET/SLET for U.G. level teaching and those who have Ph.D. Degree in the concerned subject are exempted from passing NET/SLET for both P.G. and U.G. level teaching.

- 5) B in the 7 point scale which is given hereunder with letter grades O,A,B,C,D,E & F shall be regarded as equivalent of 55% wherever the grading system is followed:

SEVEN POINT SCALE

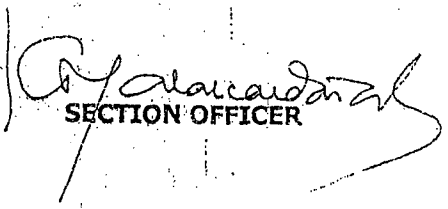
GRADE	GRADE POINT	% EQUIVALENT
O = Outstanding	5.50 to 6.00	75-100
A = Very Good	4.50 to 5.49	65-74
B = Good	3.50 to 4.49	55-64
C = Average	2.50 to 3.49	45-54
D = Below Average	1.50 to 2.49	35-44
E = Poor	0.50 to 1.49	25-34
F = Fail	0.00 to 0.49	00-24

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

ASUTOSH MISRHA
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Commissioner of Collegiate Education, A.P., Hyderabad,
The Director of Printing Press, Chanchalguda, Hyderabad
for publication of the notification in the A.P. Gazette and
send 500 copies to the Govt.
The Commissioner of Intermediate Education, A.P., Hyderabad
The Commissioner of School Education, A.P., Hyderabad
The Secretary, A.P. Public Service Commission, Hyderabad,
The Accountant General, A.P., Hyderabad
The Director of Treasuries & Accounts, A.P., Hyderabad
The Pay & Accounts Officer, Hyderabad
The General Administration (Ser) Department
The Law Deptt.,
P.S. to Special Secretary to Chief Minister
P.S. to Minister (Higher Education)
P.S. to Principal Secretary (Higher Education)
SF/SC

//FORWARDED BY ORDER//


SECTION OFFICER

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