

189

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

PUBLIC SERVICES – Andhra Pradesh Handicapped Welfare Service Rules - Issued.

WOMEN DEVELOPMENT, CHILD WELFRE & LABOUR (WH DESK) DEPT.

G.O.Ms .No.13

Dated: 17.01.1992.

Read the following:-

1. G.O.Rt No.426, S.W.(G1) Dept.,dt:29.03.1983.
2. From the Director Welfare of Handicapped, Hyderabad Lr.No.A1/731/85, dt: 06.02.1988.
3. From One Man Commission, General Administration Department Lr.140/OHC/SPF.Ser.II/87-3, Dt: 10.06.1988.

ORDER:

The following Notification shall be published in the Andhra Pradesh Gazette:-

NOTIFICATION:

In exercise of the powers conferred by the provision to article 309 of the Constitution of India, the Governor of Andhra Pradesh hereby makes the following Special Rules for the Andhra Pradesh Handicapped Welfare Services;

RULES:

1. SHORT TITLE AND COMMENCEMENT:

- i) Three rules the may be called the Andhra Pradesh handicapped Welfare Services Rules.
- ii) They shall come into Force with effect from the 1st February, 1983.

2. CONSTITUTION

The Service shall consist of the following categories of posts:

Category	-	(1)	:	Director
Category	-	(2)	:	Deputy Director
Category	-	(3)	:	Assistant Director
Category	-	(4)	:	Accounts Officer
Category	-	(5)	:	Principal Residential School for Visually Handicapped Hearing Handicapped
Category	-	(6)	:	Physical Director
Category	-	(7)	:	Assistant Accounts Officer
Category	-	(8)	:	Placement Officer

3. METHOD OF APPOINTMENT :

Subject to the other provisions in those rules, the method of appointment to the posts and categories mentioned in column (1) of the table below shall be made in the winners specified against them in column (2) thereof.

THE TABLE:

<u>Category</u>	<u>Method of Appointment:</u>
<u>Category – 1: Director:</u>	(i) By promotion from Category – 2 Deputy Director. (ii) By transfer on tenure of an Officer of Equivalent or comparable rank of other Departments of Government preferably Departments of Employment and Training, Industries, Co-operation, Social Welfare, Women and Child, Welfare Information and Public Relations and Education Department.
<u>Category – 2: Deputy Director:</u>	(i) By promotion from Category 3 & 5 viz... Assistant Director and Principal Residential School for Visually Handicapped or Hearing Handicapped. (ii) By transfer on tenure of an Officer of Equivalent or comparable rank of other Departments of Employment and Training, Industries, Co-operation, Social Welfare, Women and Child, Welfare Information and Public Relations and Education Department.
<u>Category – 3: Assistant Director:</u>	(i) By direct recruitment through Andhra Pradesh Public Service Commission. (ii) By Appointment by transfer of Placement Officer in the Andhra Pradesh Handicapped Welfare Service Rules/Superintendents in the Andhra Pradesh Ministerial Service Handicapped Welfare Department. (iii) By Appointment by transfer of Superintendents of Homes for Disabled in the Andhra Pradesh Handicapped Welfare Subordinate Service.

- (iv) If qualified candidates in any of the Above Categories are not available Or not found suitable by transfer on Tensure of an Officer of equivalent or Comparable rank of any other Department of Government.

Category

Method of Appointment

Preferably Panchayat Raj, Employment And Training, Industries, Co-operation, Social Welfare and information and Public locations, Agriculture Animal Husbandry and Bureau of Economics and Statistics.

Category –4:
Accounts Officer

By transfer on tensure of Officers of Equivalent ranks in the local Fund Audit Or Treasuries and Accounts Department.

Category –5:
Principals Residential Schools for Visually Handicapped/ Hearing handicapped

- (i) By direct recruitment.
- (ii) By promotion from along qualified and Eligible Trained graduate Teachers Working in Residential School for Visually Handicapped or Hearing Handicapped.

Category –6:
Physical Director:

- (i) By Appointment by transfer From the Category of Physical Education Teacher in the Andhra Pradesh Handicapped Welfare Subordinate Service.

Category – 7:
Assistant Accounts Officer

By transfer on tensure of an Officer of equivalent rank in the local Fund Audit or Treasuries and Accounts Dept.

Category – 8:
Placement Officer:

- (i) By Appointment by transfer of Superintendents in the Andhra Pradesh Ministerial Service in the Handicapped Welfare Department.

- (ii) By Appointment by transfer of Superintendents of Homes for Disabled in the Andhra Pradesh Handicapped Welfare Subordinate Service.

NOTE 1: (a) 50% of the number of Subordinative vacancies in the Category of Assistant Director shall be filled by Direct Recruitment.
(b) Appointment to the Category of Assistant Director shall be in the following Order.

1. 1 st Vacancy	:	Direct Recruitment.
2. II nd Vacancy	:	By promotion from Placement Officer.
3. III rd Vacancy	:	By promotion from Superintendents.
4. IV th Vacancy	:	Direct Recruitment.
5. V th Vacancy	:	By promotion from Superintendents.
6. VI th Vacancy	:	By Direct Recruitment.
7. VII th Vacancy	:	By promotion from Superintendents.
8. VIII th Vacancy	:	By Direct Recruitment.
9. IX th Vacancy	:	By promotion from Superintendents.
10. X th Vacancy	:	By Direct Recruitment.
11. XI th Vacancy	:	By promotion from Superintendents.
12. XII th Vacancy	:	By Direct Recruitment.
13. XIII th Vacancy	:	By promotion from Superintendents.
14. XIV th Vacancy	:	By Direct Recruitment.
15. XV th Vacancy	:	By promotion from Superintendents.
16. XVI th Vacancy	:	By Direct Recruitment.
17. XVII th Vacancy	:	By promotion from Superintendents.
18. XVIII th Vacancy	:	By Direct Recruitment.
19. XIX th Vacancy	:	By promotion from Superintendents.
20. XX th Vacancy	:	By Direct Recruitment.
21. XXI th Vacancy	:	By promotion from Superintendents.
22. XXII nd Vacancy	:	By Direct Recruitment.
23. XXIII rd Vacancy	:	By promotion from Superintendents.
24. XXIV th Vacancy	:	By Direct Recruitment.
25. XXV th Vacancy	:	By promotion from Superintendents.
26. XXVI th Vacancy	:	By Direct Recruitment.
27. XXVII th Vacancy	:	By promotion from Superintendents.
28. XXVIII th Vacancy	:	By Direct Recruitment.
29. XXIX th Vacancy	:	By promotion from Superintendents.
30. XXX th Vacancy	:	By Direct Recruitment.
31. XXXI st Vacancy	:	By promotion from Superintendents.
32. XXXII nd Vacancy	:	By Direct Recruitment.

Provided that if a qualified or suitable person is not available for appointing the cycle the turn of the relevant category shall lapse.

Provided further that notwithstanding anything contained in this rule the seniority of a person appointed as Assistant Director shall be governed by the provisions of General Rule 33 of the Andhra Pradesh State and Subordinate Service Rules.

EXPLANATION: for the purpose of appointment by transfer, or Superintendents there shall be combined seniority list of Superintendents of the Andhra Pradesh Ministerial Service in the Handicapped Welfare Department and Superintendents of Homes for The disabled of the Andhra Pradesh Handicapped Welfare Subordinate Service.

N O T E 2: If the Placement Officer to be promoted as Assistant Director does not possess 3 years of minimum service in that Category, this service in the Category of Superintendent in the Andhra Pradesh Handicapped Service or Superintendent of Homes in the Handicapped Welfare Subordinate Service shall also be taken into account for the purpose of computing the minimum service in the feeder Category under Rule 7 of these Rules.

4 . IN RESERVATION OF APPOINTMENT: PREFERENCE TO WOMEN:

In the matter of appointment by direct recruitment to the post of Assistant Director for which Men and Women are equally suited, other things being equal preference shall be selected to an extent of at least 30% of the posts in each category of C.C , B.C , S.C and S.T., quota, provided by male candidates.

**** given to Women and they shall be-----**

5. **QUALIFICATIONS:** No person shall be eligible for appointment to the Categories specified in column (1) of the Annexure to these rules by the method specified in column (2), unless he possess the qualifications specified in the corresponding entry in column (3) thereof.

6. **AGE:** No person shall be eligible for appointment by direct recruitment, if he has completed 28 years of age on the first day of July, of the year in which the notification for selection is made.

7. **MINIMUM SERVICE:** No person shall be eligible for appointment by transfer or promotion unless he is an approved probationer and has put in not less three years of service in the category from which promotion or appointment by transfer is made.

8. **PROBATION:** Every person appointed to the category in the service shall be on probation:

- (i) If recruited directly be on probation for a period of three years;
- (ii) If appointment by promotion or by transfer be on probation for a total period of one year on duty within a continuous period of two years.

9. **TRAINING:**

- (a) Every person appointed by direct recruitment to the post of Assistant Director shall undergo, immediately after appointment, a course of training for a period of year.

- (b) Every person appointed by direct recruitment to the post of Assistant Director shall undergo, immediately after appointment, a course of training for a period of three months.
- (c) Out of one year training programme prescribed for direct recruitment to the post of Assistant Director, 3 months shall be on the job of training programme in the Directorate of Welfare of Handicapped, Andhra Pradesh Vikalangula Co-operative Corporation, district Rehabilitation Centre --- and district Offices. During the job training, they should be exposed to functioning of voluntary organizations working in the field of Welfare of Handicapped. Nine months of the training programme shall be institutional training which include the institutional training in the Institute of Administration, Hyderabad, Regional Rehabilitation Training Centre, Madras, National Institute of Mentally handicapped and other national Institutes on Welfare of handicapped shall be the nodal agency for training which prescribes syllabus for the training and conduct examinations at the end of the training. For the Assistant Directors other than Direct recruits shall have to undergo training for a period of three months in the above institutes.
- (d) Every person appointed by direct recruitment shall before the commencement of training execute an agreement bond that he shall serve the department for a period of 5 years after the completion of training referred to in sub-rule (a).

He will be Liable to refund to the Government the pay and Allowances or any other remuneration received by him in addition to the amount spent by the Government on his training.

- (i) If he fails to serve the Department for a period of three years after he completion of his training for any reason; or
- (ii) If he discontinues the training or is discharged from the training course for misconduct or any other reason; or
- (iii) If he secure any other employment elsewhere than under the State Government, subject to the conditions Laid down in G.O.Ms.No.268, Finance and Planning (FR.I) Department dated: 08.09.1990.
- (iv) The period of training shall count for appointed shall count for purposes of probation, increment, leave and pension.
- (v) A direct recruit who is selected and appointed shall be eligible, during the period of training, for the initial pay of the post with usual allowances admissible at the place of training.

10. TESTS:

- (a) Every person appointed by direct recruitment to the post of Assistant Director shall pass the Accounts Test for Executive Officers within the period of probation.
- (b) No person shall be eligible for appointed by transfer to the post of Assistant Director unless he has passed the Accounts Test for Executive Officers or Accounts Test for Subordinate Officers Part I and Part II.

(BY ORDER AND IN THE NAME OF GOVERNOR OF ANDHRA PRADESH)

DR.S.R. GOVINDARAJAN,
Principal Secretary to Government.

To

The Director, Printing, Stationery and Stores Purchase,
Hyderabad for publication in the A.P. Gazette.

The Director Welfare of Handicapped, Hyderabad.

The Managing Director,

A.P.Vikalangula Cooperative Corporation,
Hyderabad.

Copy to the Accountant General, A.P., Hyderabad.

Copy to the pay and Accounts Officer, A.P., Hyderabad.

Copy to the General Administration, A.P., Hyderabad.

Copy to the Secretary, A.P.P.S.C., Hyderabad.

//Forwarded by Order//

*KRR

DESK OFFICER

ANEXURE:

(To G.O. Ms.No.13, -----Desk) Dept, dt: 12.01.1992)

See Rule - 5

Category	Method of Appointment	Qualification
(1)	(2)	(3)
3. Assistant Director	(i) By Direct Recruitment through Andhra Pradesh Public Service Commission.	(i) Must possess a Master's Degree in Sociology or Social Science or Social work or Psychology from any University in India ----- Or incorporated by or under a Central Act or State Act or Provincial Act or any other Equivalent qualification Recognized by the University Grant Commission.
	(ii) By appointment By transfer or By promotion.	(ii) Must have passed the Accounts Test for Executive Officers or Accounts Test for Subordinate Officers Part I & Part II.
5. Principal Residential School for visually Handicapped/ Hearing Handicapped	(i) By Direct Recruitment	(i) Must possess a Master's Degree in any subject with a degree in Education of a University in india established Or incorporated by or under--- Control Act or State Act or Provincial Act or any other Equivalent qualification Recognized by the University Commission.
		(ii) Must have undergone Training in the Education of Visually Handicapped/ Hearing Handicapped from Any recognized Institution for A period of one year or an Equivalent recognized Qualification.

6. Physical Director

(i) By Appointment
By transfer

(i) Must possess a
Post Graduate degree in
Physical Education from a
University established
Or in corporate by or under
A General Act or
Provincial Act or any other
Equivalent qualification
Recognized qualification.