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GOVERNMENT OF ANDHRA PRADESH

ABERRAGE

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PUBLIC SERVICES - Subordinate Service - Andhra Pradesh
Pay and Accounts Subordinate Service - Rules - Issued.

FINANCE & PLANNING (FW. ADMN. II) DEPARTMENT

G.O.No.44

Dated: -14-02-1974.

Read the following:

G.O.No.120, Fin.&Pl. (FW. Admn. II) Department,
dt. 18-4-1979.

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ORDER

The following notification will be published in the
Andhra Pradesh Gazette:

NOTIFICATION

In exercise of the powers conferred by the proviso
to article 309 of the Constitution of India and in super-
session of the orders issued in G.O.No.120, Finance
and Planning (FW) Department dated the 18th April, 1979
the Governor of Andhra Pradesh hereby makes the following
rules in the Andhra Pradesh Pay and Accounts Subordinate
Service.

RULES

1. Short title:

These rules may be called the Andhra Pradesh Pay and
Accounts Subordinate Service Rules 1994.

2. Constitution:

The service shall consist of the following categories
of posts.

- Category 1 : Pay and Accounts Superintendents.
- Category 2 : Auditors
- Category 3 : Assistant Auditors

3. Method of appointment and appointing Authority:

Subject to the other provisions contained in these
rules the method of appointment and appointing authority
for the categories shall be as follows:

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Sl. No.	Category	Method of Appointment	Appointing Authority
1.	2.	3.	4.
1.	Pay & Accounts Superintendents	i) By promotion from Category 2 ii) By appointment by transfer of Upper Division Stenos in the A.P. Ministerial Services in the Pay and Accounts Office.	Pay & Accounts Officer.
2.	Auditors	i) By direct recruitment ii) By promotion from category 3 iii) By appointment by transfer of Typists including Lower Division and Telephone Operators in the A.P. Ministerial Services.	Deputy Pay and Accounts Officer
3.	Asst. Auditors	i) By direct recruitment ii) By appointment by transfer of Record Asst./Daftari/Reneo Operator & Attenders in the Pay & Accounts Office.	Deputy Pay and Accounts Officer

NOTE:-

1. In the case of appointment of the post of Auditors out of a cycle of 10 substantive vacancies the 1st, 5th and 9th Vacancy shall be filled by direct recruitment and the 10 vacancy shall be filled by appointment by transfer of eligible Typist/Lower Division Stenos/Telephone Operator (from a combined list). The remaining vacancies shall be filled by promotion from category 3.
2. In the matter of appointment to the post of Asst. Auditors out of a cycle of 100 substantive vacancies the 11th, 14th, 21st, 28th, 35th, 42nd, 49th, 56th, 63rd, 70th, 77th, 84th, 91st and 98th vacancies shall be filled by appointment by transfer from the cadre of Record Assistants/Last Grade Service and the remaining vacancies by direct recruitment.
4. Preference in Appointment:-
 In the matter of direct recruitment to posts for which women and men are equally suited, other things being equal, preference shall be given to Women and they shall be selected to an extent of atleast 30% of the posts in each category of OC, BC(A), BC(B), BC(C) and BC(D), SC, ST and Physically

method specified in the corresponding entry in column (2) unless he possesses the qualifications specified in the corresponding entry in column (3) thereof.

6. AGE:

No person shall be eligible for appointment by direct recruitment if he has completed 28 years of age on the first day of July, of the year in which the notification for selection is made.

7. Minimum Service:

- a) No person shall be eligible for appointment by transfer or promotion unless he is an approved probationer and has put in not less than three years of service in the category from which promotion or appointment by transfer is made.
- b) For appointment as Assistant Auditor by transfer from the cadre of Record Assistant/Least Grade Service one shall necessarily put in service of not less than 5 years in any category from which appointment by transfer is made.

8. Probation:

Every person appointed by direct recruitment to any of the posts shall be on probation for a period of two years on duty within a continuous period of three years and every person appointed to any of the posts either by promotion or by transfer shall be on probation for a total period of one year on duty within a continuous period of two years from the date on which one commences probation.

9. Training:

- a) Every person appointed by direct recruitment to the category of Auditor or Assistant Auditor shall undergo training for a period of three months in accordance with such programme as may be prescribed by the Pay and Accounts Officer from time to time.
- b) Every person appointed by direct recruitment to the category of Auditor or Assistant Auditor shall undergo training for a period of three months in accordance with such programme as may be prescribed ~~as may be prescribed~~ by the Pay and Accounts Officer from time to time.
- c) Every person appointed by direct recruitment shall before the commencement of training, execute an agreement bond that he shall serve the department for a period of three years after the completion of training referred to in sub-rule (a).
- d) The period of training shall count for purposes of probation, increment, leave and pension.
- e) A direct recruit who is selected and appointed shall be eligible during the period of training for the initial pay of the post with the usual allowances admissible.

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- 1) If he fails to service the Department for a period of three years after the completion of his training for any reason; or
- 2) if he discontinues the training or is discharged from the training course for misconduct or for any other reason; or
- 3) if he secures any other employment, elsewhere other than under the State Government.

10. TESTS:

Every person appointed by direct recruitment as Auditor shall pass the Accounts Test for Subordinate Officers, Parts I & II, within the period of probation.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

D. SUBBA RAO,
SECRETARY TO GOVERNMENT.

Copy to:

1. The Pay & Accounts Officer, Hyderabad.
2. The Director of Printing & Stationery, Hyderabad.
3. The Accountant General, A.P., Hyderabad.
4. All Heads of Secretariats.
5. All Heads of Departments.
6. LF/Secy.

// forwarded: by order //

A. Sumanthkumar
SECTION OFFICER.

ANNEXURE

(See Rule 5)

Category	Method of appointment	Qualification
1. Pay & Accounts Superintendent	By promotion or appointment by transfer.	Must have passed the Accounts Test for Subordinate Officers Part-I and II.
2. Auditors	i) By direct recruitment	Must possess a Bachelor's degree of a University in India established or incorporated by under a Central Act, provincial Act or a State Act or any other equivalent qualification.
	ii) By promotion or appointment by transfer	i) Must possess a Bachelor's Degree of a University in India established or incorporated by or under a Central Act, provincial Act or a state Act or any other equivalent qualification.
		ii) Must have passed Accounts Test for subordinate Officers, Part-I & II.
3. Asst. Auditors	i) By direct recruitment	Must possess a Bachelor's Degree of a University in India established or incorporated by or under a Central Act, provincial Act or a State Act or any other equivalent qualification.
	ii) By appointment by transfer	