

**Dr. YSR Aarogya Sri Health Care Trust**  
**(Government of Andhra Pradesh)**

**Circular.**

**Dr. YSR AHCT/FOSS/411/2021-4, dated: 16 .04.2021.**

Sub: Dr. YSR AHCT – FOSS – Certain instructions on Aarogyamithra login id credentials – Issued – Reg.

Ref: 1. Trust Procg. No.Dr. YSR AHCT/FOSS/2020-1, dated 13.02.2021  
2. Lr. No.JEO(Vig)/Dr.YSRAHCT/2021, dated 09.04.2021

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It is to inform that, login was provided to Aarogyamithra for Beneficiary Registration, Preauthorization case forwarding to Trust, Updation of Dr. YSR Aarogyasri Aasara Bank Account Details, Patient Discharge Feedback, to raise flags, grievances, forward the followup claims, feedbacks etc.

It is observed that, some of the Aarogyamithras are sharing their login id credentials to other employees / Hospital staff, it is not acceptable and it can be treated as gross violation and negligence as per the norms.

Hence, Trust has rewriting the below instructions regarding Aarogyamithra and MEDCO login id credentials:

1. Don't share your login ID credentials to any one i.e. other Staff / Hospital Staff and maintain your login ID credentials confidentially.
2. Instructed to change your login password in every fortnight (i.e. 15days).
3. If Trust has identified any illegal or fraudulent activity through your login, it will be complete responsibility of the respective Aarogyamithra/MEDCO only and the defaulters are liable for criminal proceedings if any.

Hence, you are once again directed not to share your login credentials to any one and keep it as confidential.

  
**Chief Executive Officer**  
**Dr. YSR Aarogyasri Health Care Trust**

To

1. All the Aarogyamithras/MEDCOs of NWHs of Dr. YSR AHCT

Copy to:

1. All the HODS of the Dr. YSR AHCT.
2. All the DCS of the Dr. YSR AHCT and instructed to communicate to all Aarogyamithras and Team Leaders and instruct them follow above instructions without any deviations.
3. CC to CEO, Dr. YSR AHCT.