

Dr.NTR Vaidya Seva Trust (Government of Andhra Pradesh)

Dr.NTRVS/HR/364/2017-42

Dated: 10.05.2017

VACANCY NOTIFICATION

Walk-in-Interviews for selection to the following posts is scheduled on 19.05.2017 from 10.00AM to 03.00PM at Dr.NTR Vaidya Seva Trust, Door No. 25-16-116/B, Backside of Goutam Hero Show Room, Chuttugunta, Guntur-522 007.


Sl.No	Name of the post	No.of Posts	Method of Appointment	Eligibility Criteria
1	Deputy Executive Officer (Tech)	20	By Deputation/ Contract	By Deputation from among in-service candidates possessing minimum M.B.B.S qualification in the cadre of Assistant Civil Surgeon. OR By contract from among candidates possessing minimum M.B.B.S. degree. The applicant should possess registration certificate issued by AP Medical Council. The remuneration for the post shall be Rs.40,270/- per month.
2	Deputy Executive Officer (Non-Tech)	01	By Deputation / Contract	By deputation of in-service candidates, of the cadre of Assistant Director or Administrative Officer with a minimum four years of experience with computer knowledge preferably from Medical and Health Department. OR By contract from among retired Government servants, who have preferably worked in Medical and Health Department in the cadre of Assistant Director or Administrative Officer. The remuneration for the contract employee/ retired employees shall be Rs.38,000/- per month
3	Private Secretary to C.E.O	01	By Deputation / Contract	By Deputation from among in-service candidates in the cadre of Private Secretary /Section officer working in AP Secretariat OR an equivalent cadre working in any Head of the Department or Subordinate Office in Andhra Pradesh or Govt., of India /Public Sector Undertaking. Previous experience as Private Secretary is essential. OR By contract from among retired in the cadre of Private Secretary /Section officer in AP Secretariat OR any Head of the Department or Subordinate Office in Andhra Pradesh or Govt., of India /Public Sector Undertaking. Candidate must possess Short Hand and typing by lower / higher grade with good knowledge of English and possessing drafting skills The remuneration for contract employee shall be Rs.37,100/- per month

Note:

- (i) The upper age limit for appointment by contract appointment for all the above posts shall be 65 years.
- (ii) The in-service candidates should furnish NOC from the parent department at the time of interview.
- (iii) All the above candidates must possess computer knowledge and well versed in MS-Office and Excel.

Selection Process: Computer Test followed by Screening Test and Interview.

Hyderabad.
Dt: 10.05.2017


Chief Executive Officer
Dr.NTR Vaidya Seva Trust